



EXPORTER AND IMPORTER GUIDELINES

INTRODUCTION

The **Tanzania Bureau of Standards (TBS)** is the National Standards Body of Tanzania established by Act of Parliament in 1975, which was subsequently amended in 1977 for the development and promotion of Tanzanian standards that are relevant to the sustainable development of the nation's economy.

In an effort by TBS to promote standardization in the industry and commerce sectors, starting 1st February 2012, TBS has implemented the **Pre-shipment Verification of Conformity (PVoC) to Standards Programme** as a conformity assessment and verification procedure applied to specific regulated goods at the respective exporting countries, to ensure that all imports comply with the approved Tanzanian technical regulations, (i.e. Tanzanian or other approved international standards), prior to shipment.

As an accredited and recognized certification body appointed by TBS, **Intertek** offers shipment certification services to Exporters for Tanzania under the PVoC programme on behalf of TBS. All Certification will be performed by Intertek Country Offices depending on the exporter's choice and convenience. A list of **Intertek Country Offices** is given in **Appendix A** of this document.

OBJECTIVES OF THE PROGRAMME

The principal objectives of the programme are as follows: -

- To ensure that products imported into Tanzania meet the security, safety, health and environmental requirements as per the sanctioned standards and technical regulations approved by Tanzania Bureau of Standards.
- To provide assurance to the Tanzanian consumer that the products imported into the country are free from potential hazards and fit for use.
- To avoid costly delays at the ports and rejection of shipments if the shipments are found to include dangerous and unsafe products.
- To help genuine and complying Importers and Exporters to quickly clear Customs process without the risk of rejection of shipments.
- To streamline Custom clearance procedures, promote healthy and fair competition and fight against unsafe and dangerous goods.

KEY FEATURES OF THE PROGRAMME

Every consignment of imported goods, which contain **regulated products** as listed in **Section B**, should be accompanied by a Certificate of Conformity (CoC) issued by a PVoC accredited Country Office, prior to shipment.

- The PVoC certificate is required to ensure smooth Customs clearance of shipments in Tanzania. This certificate confirms that the product complies with the relevant Tanzanian technical regulations and approved standards.
- The PVoC process incorporates elements of conformity assessment; consignment inspection based on product risk assessment and product registration schemes to provide Exporters and Importers with maximum flexibility in demonstrating compliance with the approved technical regulations.



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INTERTEK PCP EXPERTISE

Pioneer in Product Conformity Assessment Programme.

- Intertek pioneered the development of the product conformity assessment programmes, which is now being applied in many parts of the world to prevent dangerous and unsafe products entering into the market.

Reputation of Excellence and Strong Brand Recognition.

- Intertek has over the years built up vast experience, infrastructure and necessary knowledge in the management of the conformity assessment programmes. To date Intertek has issued more than a million Certificates of Conformity.
- Intertek Certificates of Conformity includes the latest encryption technology, watermarks and other security measures which would make it impossible to counterfeit or tamper with.

Global Network.

- Intertek operates a global network of offices that have operated the product conformity programmes for many years.
- Intertek has the world's largest networks of laboratories, which participate in the conformity assessment of products. These laboratories have a wide range of testing capability including electrical, chemical, automotive goods, building materials and many others.

Dedicated Staff with In-Depth Industry Knowledge and Technical Expertise.

- Intertek has experience in providing solutions to businesses exporting a wide range of products to Tanzania. Intertek has undertaken more assessments of more products for longer than any other organization.
- Intertek staff are experts on the understanding and interpretation of a wide range of national and international standards and requirements including Tanzania standard requirements as well as understanding the needs of Importers and Exporters.
- Intertek can provide technical assistance to Importers and Exporters regarding the sanctioned standards and regulations.

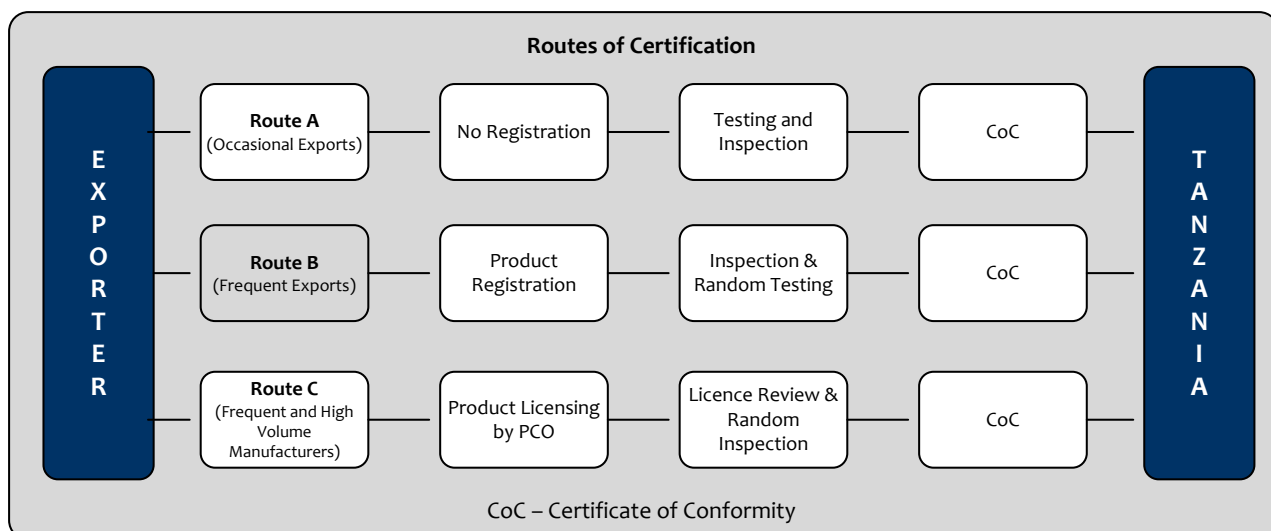
International Accreditations and Institutional Memberships.

- Intertek is recognized by more than 30 accreditation bodies around the world and is an active member of IFIA (International Federation of Inspection Agencies).

Strong Focus on Customer Satisfaction.

- Intertek can provide fast, rapid and tailor made service that meet your particular needs, including: (a) Submission of assessment requests online, (b) Automated e-mails for status of certificates, and (c) Flexible certificate delivery solutions for high volume users.

FLOWCHART DEPICTING THE CERTIFICATION ROUTES





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HOW TO OBTAIN A CERTIFICATE OF CONFORMITY

The following routes are involved in obtaining a Certificate of Conformity:

Route A – Consignment Certification

Under this route, products to be shipped have to be both tested and physically inspected to demonstrate conformity to relevant standards, essential requirements or manufacturer's specification. This Route is open to any trade party and open to all products being exported by either traders or manufacturers.

Route A process is as outlined below:

- a. Exporter submits to Intertek CO the **Request for Certification (RFC) Form** as per **Appendix D**
- b. Exporter advised of requirements and, if possible, arranges for provision of test data
- c. CO arranges laboratory testing (if required) and pre-supply inspection.
- d. Testing carried out and Test data result submitted to CO.
- e. Pre-supply inspection carried out and report submitted to CO.
- f. CO reviews test result and inspection report and, if satisfactory, issues CoC.

Route B – Product Registration and Certification of Shipment

This route offers a fast track certification process for goods with reasonable and consistent levels of quality through Registration of such products by the PVoC Contractor. This Route is recommended to Exporters having frequent shipments of homogenous products.

Route B process is as outlined below:

Product Registration Process

- a. Exporter submits the **Registration Application Form** as per **Appendix E**
- b. CO review the registration application submitted by Exporter

Registered Product Consignment Certification Process

- a. Submission of RFC Form
- b. Consignment Inspection by the Appointed Inspector
- c. Random consignment testing
- d. Issuance of the Certificate of Conformity (CoC)

Route C – Product Licensing

This route is open only to manufacturers who can demonstrate existence of a quality management system in their production/manufacturing process. It involves auditing of such production processes and licensing of products manufactured thereof by authorized PVoC Service Provider. This route is recommended for manufactures that have high frequency and/or volumes of shipments.

Route C process is as outlined below:

Product Licensing Process

- a. Submission by the Exporter of **Licensing Application** as per **Appendix E**
- b. Review of licensing application submitted by Exporter
- c. Type testing of product
- d. Periodic factory surveillance in line with ISO Guide 28

Licensed Product Consignment Certification Process

- a. Random consignment inspection by the Appointed Inspector
- b. No consignment testing
- c. Issuance of the Certificate of Conformity (CoC)



TANZANIA BUREAU OF STANDARDS
Pre-Export Verification of Conformity to Standards

The United Republic of
Tanzania



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CONFORMITY ASSESSMENT FEES

ROUTE	AD VALOREM FEE AS A PERCENTAGE OF THE DECLARED FOB VALUE	MINIMUM FEE (USD)	MAXIMUM FEE (USD)
A	0.53%	250.00	7,000.00
B	0.45%	250.00	7,000.00
C	0.25%	250.00	7,000.00

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APPENDICES*

Appendix A	Intertek Country Offices
Appendix B	Products Subject to Tanzania PVoC Programme
Appendix C	Products Prohibited and Restricted to Tanzania PVoC Programme
Appendix D	Request for Certification Form
Appendix E	Registration and Licensing Application Form

*These Appendices are available at <http://www.intertek.com/government/product-conformity/exports-to-Tanzania>