



INSPECTION REQUEST FORM

To :	INTERTEK –Labtest Romania/ Inspection Department	Fax : +40 268 332313
From Name / Tel / Fax / E-mail :		
Supplier:	Inspection Date :	Cancellation Date:
		Signature & Company Chop:
1. Inspection <input type="checkbox"/> Re-Inspection <input type="checkbox"/>	Inspection Place :	
Client		
Order No		
Quality / Style		
Item Description		
Colour		
Quantity		
If partial shipment of an order, part no : "....."	Shipment Quantity "....."	Total Order Quantity "....."

Below items are the terms and conditions determined by Intertek, valid unless otherwise there is no other written contract with clients.

1. Inspection Requests should be sent at least 5 working days prior to the schedule date of inspection, if air travelling is required at least 10 working days written notice is needed by the supplier. Authorized signature and chop of the supplier is a must on the Inspection Request Forms. The supplier will be held responsible for wrong signature or chop.
2. This form should be re-sent if any amendments made.
3. In order to perform the inspection in a good way, below conditions should be provided by supplier:
 - A. A table (about 2 m x 2 m) (for garment inspections) or a fabric control machine with variable speed motor, a clock for measuring roll lengths, moving to forward and back and wrap up (for fabric inspections)
 - B. A good light, a safe inspection area
 - C. A person to help the inspector in the handling
 - D. The cartons or garments with hanger should be stored and presented in appropriate way for counting and sample drawing.
4. If any cancellation or postponement is required, supplier should notify Intertek with 3 working days advance written notice. Otherwise supplier will be subject to a late cancellation fee of 180Euros/inspector +VAT.
5. For FRI, if the inspector should be required to wait longer than 1 hour before %100 of the goods are ready (packed, put in cartons, stuck carton labels), for In-line inspections, at least sewing process is not finished for %20 of goods or the conditions described in item 4 is not provided or the inspection will be cancelled, the inspector will draw up a report that he/she will sign together with the authorized person of the supplier and chopped by supplier then he/she will leave the place. Since such a day will be considered as loss of business, Intertek will invoice the price, agreed with client, for abortive inspection per inspector +VAT and expenses (traveling, hotel & accommodation) to the supplier.
6. The re-inspection fee + VAT and expenses (traveling, hotel & accommodation) charges should be paid by the supplier.
7. The inspection report will be sent to the client, one working day after the end of the inspection. In accordance with the confidentiality principle, this report can be given to the supplier and/or any other third party only with the written approval of the client.
8. Inspector should be provided a sample of each label, other accessories affixed on the product and packings and a signed copy of the packing list by the supplier. After the inspection, inspector can draw sufficient number of samples of the inspected product to keep them as application sample.
9. At the end of the inspection, the inspector can draw samples of the inspected production to be send to client. It is the responsibility of the supplier to send this package to client in a proper and timely manner.
10. Inspection starting hour can not be determined by supplier Intertek has the right to determine the starting hour of the inspection, considering the quantities to be inspected, the type of product, the location of the site where the inspection will be carried out and Intertek own daily program. For the overtimes, which is required and/or caused by supplier, our overtime rate per person which will be invoiced to supplier, for Monday to Friday and Saturday is 30Euros/hour, for Sunday and official holidays it is 40Euros/hour. Inspections after 20:00 o'clock will be accepted under Intertek initiative.
11. Intertek preserves the right for not to perform any further inspection until the supplier compensates for the due debts.
12. Intertek will not be responsible for being unable to proceed services for the following reasons: natural disaster, war, terrorism, control and restriction directly by government, any restriction through laws, strike, lockout, fires or breakdowns.
13. It may be accepted the following inspection request via e mail if the applicant has confirmed above conditions at least once.
14. On any conflicts regarding the service agreement by both of the parties, the only authorized unit will be the Romania law courts and law courts dealing with debts.
15. Therewith we as supplier / manufacturer declare to agree that Intertek Testing Services perform inspections within the conditions announced on this page and to accept the price and payment terms that will be carried out for this service. We take all the responsibility of negative effects because of insufficient or wrong information that we have given above.

Date :
Signature & Company Chop :

Intertek Confirmation Of Inspection Date:

Intertek Labtest SRL

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