

Request for Audit

Audit Request Number :

Date :

Customer Details :

Company Name :	
Address :	
Contact Name :	
Telephone Number :	
<input type="checkbox"/> Reporting on Fax Number :	
<input type="checkbox"/> Reporting on E-mail :	

Details of Factory where the audit will take place :

Name of the Factory :	
Address :	
Contact Name :	
Position :	
Telephone Number :	
Fax Number :	
Date Audit Required :	
Item description :	
Comments (specific points, required, etc ...) :	

Confirmation by INTERTEK :

INTERTEK Office Location :	
Proposed Date for Audit :	
Approximate Cost of Expenses :	
Signed :	

Confirmation by Customer :

Authorisation to Perform Audit Signed :	
Name and Position :	
Order Number :	